

Creation Station Job Application

Dallas Bible Church

Applications are received and employees are hired without regard to race, creed, color, sex, religion, age, national origin, marital status, disability, and veteran's status or citizenship status. The receipt of this application does not mean that job openings exist, nor does it obligate us in any way to offer employment. We appreciate your interest in our organization.

PERSONAL INFORMATION

Full Name _____

Street Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

I would also be available to Substitute: Yes No

Optional Information:

Marital Status _____ Spouse's Name _____

Children's Names and Ages _____

POSITION DESIRED – check DallasBible.org for job descriptions

Assistant Director Program Director

Lead Teacher Assistant Teacher Floater Teacher

How did you learn about the position for which you are applying?

Why are you applying for this specific position?

What special skills do you bring to this position?

CHURCH

What church do you attend regularly? _____

Member: Yes No # of Years? _____

CHURCH/COMMUNITY INVOLVEMENT - List activities, leadership positions, volunteer work, etc. that you participate in on a regular basis.

EDUCATION

High School Graduate: Yes No

College _____

Major _____ Minor _____

OTHER INFORMATION

Please answer the following questions below or on a separate sheet of paper.

• Write three or more qualities or qualifications that would make you a good preschool director or teacher?

• Why do you wish to work in a faith-based preschool?

• Describe your strengths and special interests that might be beneficial to Creation Station at Dallas Bible Church?

- Why would a parent want to have their student in your classroom?

- Please write a brief description of yourself to help us get to know you better:

PREVIOUS EMPLOYMENT

1	Employer Name	Telephone	Employed Dates
	Name and Address of Employment		
	Name of Supervisor	Reason for Leaving	
	Job Title and Description		
2	Employer Name	Telephone	Employed Dates
	Name and Address of Employment		
	Name of Supervisor	Reason for Leaving	
	Job Title and Description		

REFERENCES

Please list 3 references other than previous employers and relatives:

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

I certify that answers given in this application are true and complete to the best of my knowledge. I understand, authorize and agree that Dallas Bible Church, may conduct national and local criminal biographical searches, state sexual offender searches, credit files and motor vehicle checks wherever available. I agree to sign any and all authorizations by appropriate companies or entities who are engaged in, including, but not limited to Texas Law Enforcement Division, The Federal Bureau of Investigation, and any and all other law enforcement agencies or authorities or governmental agencies that would have the information available. Furthermore, I agree to sign any and all authorizations required or deemed necessary by the appropriate credit agencies to provide an adequate credit history. In the event that I am employed, I understand that any false or misleading information I knowingly provided in my application or interview(s) may result in discharge and/or legal action. I understand also that if employed, I am required to abide by all the rules and regulations of Dallas Bible Church and any special agreements reached by Dallas Bible Church and me. This application shall be considered active for no more than 45 days. After that time, applicants may be required to resubmit a completed application. The applicant understands that neither this document nor any offer of employment from this employer constitutes an employment contract. All employment here is At-Will. Just as an employee may resign for any reason Dallas Bible Church may terminate an employee for any reason.

SIGNATURE: _____ DATE: _____