

Copy Writer

Intern Job Description

Description

The Copy Writer will help create print and digital materials used for volunteer on-boarding, leadership development, weekly communication and special projects. They will support our mission through words and verbal content to tell our story through clear and concise publications and copy for various mediums.

Responsibilities

Apply emerging technologies and tools to facilitate our marketing presence.
Create material for leadership projects that enhance our mission and rhythms.
Assist with concept development and storyboarding.
Edit and proofread copy as needed.
Use SEO principles to maximize reach of online campaigns.
Source images and other content.
Assist the Sunday morning media team.
Other tasks as determined by the Ministers.

Qualifications

Growing skills in marketing, journalism, communications, media and planning.
Excellent writing, editing and proofreading skills.
Knowledge of online content strategy, creation and SEO.
Team Player.
Self-motivated and self-directed.
Strong planning and interpersonal skills.
In agreement with the faith statements of the church.
Flexibility

Internship Features

- *Summer position.
- *Hands-on training.
- *One-on-one mentoring with church leaders.
- *Regular performance reviews.

Position Details

Part-time, 10-15 hours/week, unpaid